

LOT SPLIT REVIEW CHECKLIST

Applicable	OK	Requirement	Source
		4 copies of drawing to scale of the lot + precise nature, location and dimensions of the split [no structure involved] Prepared on accepted tracing material or mylar at a scale of 1"=100' as submission of a regular final plat as outlined in section 2.31	15.02.24(c)(2) 15.02.24(e)
		4 copies of survey of the lot and location of structures on the lot + precise nature, location and dimensions of the split [if existing structure located on the lot] Prepared on accepted tracing material or mylar at a scale of 1"=100' as submission of a regular final plat as outlined in section 2.31	15.02.24(c)(2) 15.02.24(e)
		No new street or alley required	15.02.24(c)(3)(a)
		No vacation of street, alley, setback line, access control or easement required or proposed	15.02.24(c)(3)(b)
		No significant increase in public service requirements or interference with existing services	15.02.24(c)(3)(c)
		Adequate street right-of-way as required by Master Street Plan	15.02.24(c)(3)(d)
		All easement requirements can be met	15.02.24(c)(3)(e)
		Both lots created by the split will have access to a public street	15.02.24(c)(3)(f)
		Both lots meet minimum requirements of zoning or BMC Section 15.03.05	15.02.24(c)(3)(g) 15.03.05
		Not more than two (2) lots created	15.02.24(c)(3)(h)
		Payment of required fee	15.02.24(f)