

BATESVILLE PLANNING COMMISSION

Application for Preliminary Plat Approval

Please complete this form and provide all attachments as required. Failure to provide complete and accurate information may result in processing delays. *Note that this application must be satisfactorily completed and accepted for submission at least ten (10) days prior to the Planning Commission meeting at which action is requested.*

Developer

Name: _____ d.b.a. _____
 Address: _____

 Phone: _____

Proposed Subdivision

Name: _____ Check here if this preliminary plat is one or more phases of a previously approved/platted subdivision
 Phase: _____ Check here if this preliminary plat is the first phase of a proposed larger subdivision

Type Subdivision: Residential Commercial Industrial Planned Unit Development

Source of Title: _____ Total Acreage: _____

Total Number of Lots: _____ Lots per gross acre: _____ Average Lot Size: _____ Minimum Lot Size: _____

Required Attachments (see instructions for further information)

- Preliminary Plat
- Bill of Assurance
- Certification of notification of adjoining property owners, if applicable

Certification

By signing this application, I declare that, to the best of my knowledge and understanding, the information contained herein is accurate and a truthful representation of the facts involved in this matter. I further understand that if any material misrepresentation of the facts contained herein is discovered, the application will be withdrawn from further consideration.

Owner/Developer: _____ Date: _____
 Signed

FOR OFFICIAL USE ONLY	
Date Received: _____ Filing Fee Received: _____ Date to PC: _____ Date of PC: _____ Date of Action: _____	Comments:

Instructions for completing
Application for Preliminary Plat Approval

- Developer ✓ Type or legibly print the name and complete address of the developer. If the developer/owner is doing business as (d.b.a.) a corporation, provide the name of the corporation or business.
- Proposed Subdivision ✓ Indicate the name of the proposed subdivision. If this preliminary plat is a portion or phase of a larger subdivision which has been developed/approved previously, check the top box. If this plat is the first phase of a larger subdivision yet to be designed or developed, check the second box.
- ✓ Type of subdivision: Select only one.
- ✓ The source of title of the property being developed/subdivided, referenced by deed record book and page number, or instrument number.
- Required Attachments ✓ Preliminary Plat Map. See Section 15.02.30 of the Batesville Municipal Code for the specific and detailed requirements of the preliminary plat.
- ✓ Provide fifteen (15) copies of the proposed Bill of Assurance or other form of restrictive covenant which is intended to be used as a condition of sale and use of property. See Section 15.02.30(f)(3) of the Batesville Municipal Code.
- ✓ Certification of notification of adjoining property owners. This must be in the form of an affidavit, with attached exhibits demonstrating evidence that notices have been mailed or a petition circulated, in compliance with Section 15.02.22(b) of the Batesville Municipal Code.
- Certification ✓ The Developer must sign and date the certification.